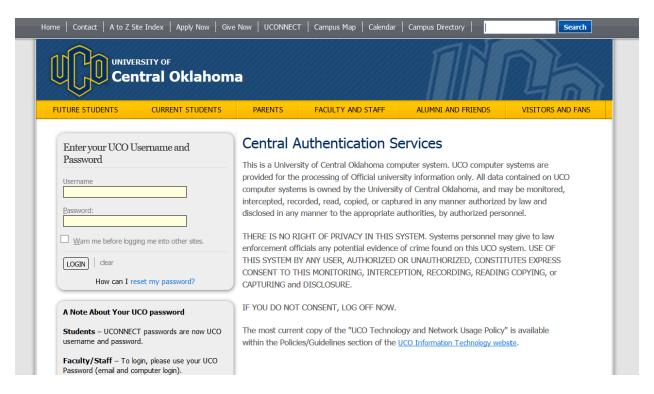# Directions for Creating a PDF of My Degree Plan
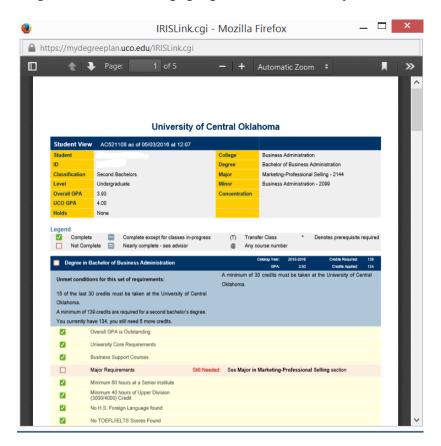
Step 1: Sign in to https://mydegreeplan.uco.edu with your UCONNECT username and password
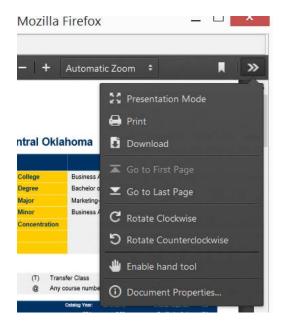

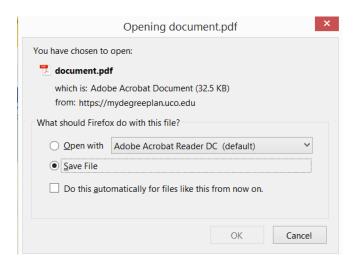## Step 2: Click "Save as PDF" at the top of the page

Step 3: A window will pop-up with the PDF for you to save a copy

Step 4: Click the icon at the top right to download the PDF

Step 5: A separate box will open enabling you to save the file

Step 6: Save the file

Step 7: Upload the copy in your application